

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
July 31, 2026**

A Special Meeting of the Kentucky Board of Licensed Professional Counselors was held in-person in Room 247CE, 500 Mero Street, Frankfort, KY and via teleconference on July 31, 2026.

MEMBERS PRESENT

Denise Hutchins, Chair
Lauren Muir
R. Kyle May
Joellen Marion
Charles Pemberton
Hannah Coyt
Jake Roberts

DPL STAFF

Aleena Russell, Administrative Specialist Senior
Kristen Lawson, DPL Commissioner
Gabe Dent, Administrative Section Supervisor
Beverly Dearborn, PPC Budget Office
Jason Feddersen, PPC Budget Office

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Scott Bolton
Lisa Benavides
John Russ
Jermaine Kinder

CALL TO ORDER

Chair Hutchins called the meeting to order at 9:01am.

NEW BUSINESS

Tyler Technologies – Tyler Technologies presented the Board Members with a presentation on what they can offer and allowed the Board to see the licensee's side along with the Board Members side.

PPC Budget Office – Beverly Dearborn advised the Board they are already independent. They contract with PPC. They have the authority to contract with someone else or hire staff. Further discussion regarding budget will be discussed at the August Board meeting.

OSBD (Office of State Budget Director) – OSBD steps in if the Board asks for an appropriation increase. They did not attend.

Compact Data Special Meeting Dates Discussion – Passed to August Board Meeting.

Regulations Committee Meeting Dates Discussion – The Board discussed times for the Regulation Committee to meet and decided on August 28, 2026, 9:00a.m. – 11:00a.m. EST.

OLD BUSINESS

Administrative Independence – No update

Update on KSP ORI Request – Gabe Dent reached out top follow up last week and is waiting to hear back. Denise Hutchens asked to check expected timelines for turnaround so the Board and Licensees may know what to expect.

ADMINISTRATIVE HEARINGS

Jake Roberts made a motion to enter closed session at 11:27a.m., pursuant to KRS 61.810(1)(c), (f) (j) and (k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications, complaints and legal matters/litigation. Denise Hutchins seconded the motion which carried.

Charles Pemberton made motion to come out of closed session at 11:36 a.m Lauren Muir second motion, which carried. No action was taken during the closed session.

Motion by Joellen Marion to authorize counsel to offer an informal settlement of a 5-year suspension in lieu of license revocation in 2026KBLPC-00002, seconded by Kyle May. All in favor. Hannah Coyt absent. Motion carries.

Motion by Charles Pemberton to draft and publish RFP for paralegal services to assist current legal counsel, seconded by Kyle May. All in favor. Hannah Coyt absent. Motion carries.

PER DIEM

Joellen made a motion to pay per diem for today's meeting, seconded by Kyle. All in favor. Motion carries.

ADJOURN

Charles made motion to adjourn, second by Hannah motion carried at 11:47 a.m.

Denise Hutchins, LPCC-S

Ms. Denise Hutchins, LPCC-S
Board Chair
Kentucky Board of Professional Counselors